

# Medicare Reimbursement Resource Manual

## Table of Contents

Title	Page
<b>Chapter One</b>	
How to Use This Manual	1-1
<b>Chapter Two: Medicare Language</b>	
Medicare Language	2-1
Acronyms	2-3
Definitions	2-11
Resources and Source Documents	2-27
<b>Chapter Three: Medicare Basics</b>	
Background and History of the Medicare Program	3-1
Medicare Entitlement	3-1
Medicare Program Components A, B, C, and D	3-2
Medicare Part A Hospital Insurance	3-2
Medicare Part B Medical Insurance	3-5
Medicare Part C Medicare Advantage Plans	3-6
Medicare Part D Medicare Prescription Drug Coverage	3-7
Medicare Part A and Part B Coverage Gaps	3-9
Medicare Secondary Payor	3-10
Medicare SNF Part A Benefit Period	3-11
Thirty (30) Day Transfer Rule	3-11
Benefit Period Examples	3-13
Leave of Absence	3-16
Consolidated Billing	3-17
Exclusions	3-17
Resources	3-19
Pre-Admission Checklist	3-21
Skilled Care Tracking Worksheet	3-23
Consolidated Billing Claims Processing Instructions	3-25
Staff Access to Medicare Electronic Systems Policy and Procedure	3a-1
Validate Medicare Eligibility Policy and Procedure	3b-1
Medicare Coordination of Benefits Policy and Procedure	3c-1
Consolidated Billing Policy and Procedure	3d-1
<b>Chapter Four: Physician Certification and Recertification</b>	
Who May Sign	4-1
Timing	4-1
Documentation Requirements	4-2
Therapy	4-2
Refusal to Sign	4-3
Resources	4-4
Tools	4-4

# Medicare Reimbursement Resource Manual

## Table of Contents

Sample Physician Certification and Re-Certification Form	4-5
Sample Physician Certification Log	4-7
Medicare Physician Certification/Re-Certification Form Policy and Procedure	4a-1
<b>Chapter Five: Beneficiary Liability Notices</b>	
Medicare Part A Beneficiary Notices	5-1
Medicare Part B Beneficiary Notices	5-2
Medicare Part C Beneficiary Notices	5-2
Resources	5-3
Tools	5-3
SNF Beneficiary Protection Notification Review	5-5
Beneficiary Notice Scenarios for Surveyors	5a
Entrance Conference Worksheet - Residents Discharged/Last 6 Months	5a
Beneficiary Non-Coverage Notices Policy and Procedure	5b-1
<b>Chapter Six: Bed Hold</b>	
Return Notice Before Transfer Regulation	6-1
Bed Hold and Return Notice Upon Transfer	6-1
Readmission or Return to The Facility	6-1
Readmission to A Composite Distinct Part	6-2
Not Permitting Residents to Return	6-2
Resources	6-3
Tool	6-3
Audit: Bed Hold and Return to Facility Notice	6-5
Bed Hold And Return To Facility Policy And Procedure	6a-1
<b>Chapter Seven: Skilled Nursing Facility Level of Care</b>	
Skilled Services Defined	7-1
Administrative Presumption of Coverage	7-2
Skilled Nursing and Skilled Rehabilitation Services	7-3
Management and Evaluation of Patient Care Plan	7-4
Observation and Assessment of Patient's Condition	7-5
Teaching and Training	7-6
Direct Skilled Nursing Services	7-7
Direct Skilled Rehabilitation Services	7-8
Jimmo vs. Sebelius	7-9
Questionable Situations	7-10
Team Processes and Communication	7-10
Supporting Documentation	7-10
Hospital Providers of Extended Care Services	7-11
Resources	7-12
Skilled Nursing Facility (SNF) Level of Care Policy and Procedure	7a-1

# Medicare Reimbursement Resource Manual

## Table of Contents

<b>Chapter Eight: Medicare Advantage Plans</b>	
Description of Medicare Advantage Plans	8-1
Types of Medicare Advantage (MA) Plans	8-1
Resources	8-3
Medicare Advantage Plans Policy and Procedure	8a-1
<b>Chapter Nine: Medicare PPS Reimbursement and Value-Based Purchasing (VBP)</b>	
Prospective Payment Services Overview (PPS)	9-1
Patient Driven Payment Model (PDPM)	9-3
Components	9-3
Medicare MDS	9-5
MDS Scheduling	9-5
Interrupted Stay	9-7
Claim Check Review	9-9
Value Based Purchasing (VBP)	9-10
PDPM Estimator	9-13
Blank Triple check Form	9a-1
Medicare Part A Pre-Bill Action Plan	9b-1
Prospective Payment System (PPS) Policy and Procedure	9c-1
SNF Medicare MDS Process Policy and Procedure	9d-1
Value Based Purchasing (VBP) Policy and Procedure	9e-1
Pre-Bill Claim Check Policy and Procedure	9f-1
<b>Chapter Ten: ICD-10 CM Diagnosis Coding and Management for PDPM</b>	
Official Coding Guidelines	10-1
Process for Diagnosis Coding at Admission	10-3
Diagnosis Management	10-4
Resources	10-6
ICD-10 Coding and Management Policy and Procedure	10a-1
<b>Chapter Eleven: Oversight and Audits</b>	
Oversight	11-1
Types of Audits	11-1
ADR – Additional Documentation Request	11-4
Resources	11-6
Respond to an Additional Documentation Request	11a-1
<b>Chapter Twelve: Medicare Appeals Process</b>	
Overview	12-1
Levels of Appeal	12-2
Medicare Advantage Appeals Process	12-4
Resources	12-6

# Medicare Reimbursement Resource Manual

## Table of Contents

<b>Chapter Thirteen: Team Processes and Documentation</b>	
Pre-Admission Data Collection	13-1
Interdisciplinary Team (IDT) MDS Process	13-4
Clinical Admission Assessments and Evaluations	13-7
Care Plans	13-37
IDT Daily Documentation	13-39
Discipline Specific Discharge Documentation	13-40
Medicare Meeting	13-43
Documentation Workflow for Medicare Admission	13-47
Skilled Care Meeting Log	13-48
Skilled Stay Preadmission Data Collection Policy and Procedure	13a-1
IDT Assessments Policy and Procedure	13b-1
Suggested MDS Assignments	13c-1
Medicare MDS Process Policy and Procedure	13d-1
Clinical Ongoing Documentation Policy and Procedure	13e-1
Comprehensive Care Plans Policy and Procedure	13f-1
Medicare Meeting Policy and Procedure	13g-1
<b>Chapter Fourteen: Quality Assurance and Performance Improvement (QAPI), Medicare Compliance and Ethics</b>	
F865	14-1
F866	14-2
F867	14-3
F868	14-4
SNF QRP	14-6
SNF Compliance and Ethics Program (F895)	14-8
Resources	14-11
QAPI Policy and Procedure	14a-1
Guide to Contents of a SNF Compliance Program	14b-1
<b>Chapter Fifteen: COVID-19 Public Health Emergency</b>	
1135 and Section 1812 Waivers	15-1
Impact on MDS	15-4
Initiating the Medicare MDS Schedule	15-4
Impact on Claims	15-5
Skill in Place	15-7